



UNIVERSITY
of
SWABI

THE OFFICE
OF
THE REGISTRAR

F. No. 1(1)-Reg-10/UOS/2023/16652

January 18, 2023

NOTIFICATION

Consequent upon the recommendations of the Finance and Planning Committee (F&PC) in its 17th Meeting held on December 12, 2022, the Syndicate in its 37th Meeting held on December 30, 2022 approved, "University of Swabi Examinations Remuneration Rules" (**Annexed**) with immediate effect.

Deputy Registrar
(Academics and Affiliation)

Copy to:

- PS to Vice Chancellor
- PA to Registrar
- All Deans
- All Chairpersons/Heads of Teaching Departments
- All Heads of Sections
- Academic Council File
- Syndicate File
- Master File

Deputy Registrar
(Academics and Affiliation)

University of Swabi Examinations Remuneration Rules

1. Remuneration for Supervisory Staff deputed for conducting exam related to affiliated colleges and private exams

Staff Position	Rates of Remuneration
Superintendent	1500/ per day (Fix)
Deputy Superintendent	1250/ per day (Fix)
Assistant Superintendent	1000/ per day (Fix)
Waterman	200/per day
Chowkidar/Security Guard	200/per day
Sweeper	200/per day
Typing of Seating Plans	200/per day
Seating arrangements & Its removal	200/per day

2. Practical & Viva – Voce Examinations

Program/Degree level	Rates of Remuneration
All Examinations leading to bachelor's degrees	For all Practicals/Viva examinations of (BSc, AD programs etc.) an external examiner will be paid Lump Sum of Rs. 1500 for viva/practical in addition to Rs. 30 per student (Including Paper Setting/Checking) while Rs. 30/- per student will be paid to internal Examiner.
All Examinations leading to master's degrees or equivalent, Postgraduate Diplomas (where no thesis/project work is involved)	i. Rs. 5000/- lump sum for viva/practical of up to 50 students (Including Paper Setting/ Checking) and TA/DA as per rules for all practical/viva examination of Master/BS/BBA/Law/BEd/ MBA/Pharm-D. ii. Rs. 2500/-for internal examiner for the entire program. In case of specialization the amount is to be divided among examiners.
All Practicals and Viva Vice Examinations	Lab: Assistant per day Rs. 120/- Lab: Attendant per day Rs. 80/- Naib Qasid per day: Rs. 70/-

3. Thesis / Research Projects Evaluation Viva Voce

Program/Degree level	Rates of Remuneration
All Masters or equivalent Levels Research Projects / Thesis, Internship Report	i. Rs. 6000/- lump sum to external examiner for thesis/project evaluation of up to 25 students of Master/BS/BBA/Law/BEd/ MBA, Pharm-D. ii. In case the same examiner is appointed for Viva-voce then he/she will be paid as per section 2.

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4. Miscellaneous Expenditure for Conduct of Examinations

Activities	Rates of Remuneration
Purchase of Miscellaneous Articles by Superintendent	Rs. 1000/- (Maximum)
Collection/submission/Dispatch of Answer Books from Centre to Bank / Post office / Secrecy Section. Collection of Question Papers from Bank & Back	Rs. 400/- (per working day)
Inspection Fee (Per Inspection Day)	For BPS -17 & 18 Rs. 1800/- For BPS – 19 & 20 Rs. 2500 For BPS – 21 & Above Rs. 2800

5. Remuneration to Examiners for Paper Setting/Checking

Program/Degree level	Rates of Remuneration		
Paper Setting, Marking etc,	Paper Setting (per paper)	Marking (per paper)	Minimum for Paper Marking
a) All Examinations Leading to bachelor's degree.	Rs. 700/-	Rs. 45/-	Rs. 500/-
b) All Examinations leading to master's degrees, BS 4 Years programs, LLB & Postgraduate Diplomas	Rs. 1000/-	Rs. 45/-	Rs. 500/-

6. Secrecy Work

Current /In Practice	Rates of Examiners Remuneration
Tabulators (For Computerized Work)	Rs. 650/- per 100 candidates with minimum of Rs. 400/- to each Tabulators (Computerized)
Scrutinizers (For Computerized Work)	Rs. 650/- per 100 candidates with minimum of Rs. 400/- to each Scrutinizers (Computerized)

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