

OFFICE OF THE CONTROLLER OF EXAMINATIONS THE UNIVERSITY OF SWABI

Phone: +92-938-402064 Fax: +92-938-490238

URL:http://www.uoswabi.edu.pk

F.No. UOS/COE/2021/813

Dated: 19 November, 2021

NOTIFICATION

Consequent upon the approval of the competent authority the following instructions as recommended by the committee are hereby notified for conducting the Pharmacy annual online exam 2021. The students of Pharmacy department are directed for compliance and to strictly follow the instructions for online exam. In case of failure, the cases will be dealt according to the rules and notified instructions.

INSTRUCTIONS FOR ONLINE EXAM:

- Papers will be send to the students of each prof through email by the Secrecy section of examination and the students will resend their scanned answer sheets (in single pdf format) on the same email within stipulated time.
- 2. The student will bear the consequences for provision of wrong email address.
- 3. The University can provide examination hall and internet facility to those students who wish to avail these on the campus to facilitate them.
- 4. The University will not be responsible for any issues, related to the online examination, in terms of poor internet, electricity issue and others, specifically for those students who choose to attempt the examination out of the campus facility.
- 5. Paper will consist of two parts;
 - Part-I (40%) short questions
 - Part-II (60%) Subjective
- 6. Part-I and Part II will be attempted as hand written and should be scanned & uploaded as single PDF file, within a specified period of time.
- 7. The total time for the paper is 3 hours or as mentioned on the question paper, an extra ten minutes time will be provided for uploading the paper.
- 8. Paper submitted/uploaded after due time will not be accepted and will be considered as failed.
- 9. All papers and answer books in original with full particulars i.e. Name, Father Name, Prof. and subject title, and properly stapled should be submitted to the Controller of Examinations on the last day of the examination.

- 10. The examination secrecy section will cross check the original answer books with the scanned answer books and if found any mismatch, the paper will be considered as cancelled.
- 11. Moreover, specific instructions if any besides the above will be given in the date sheet regarding the online exam.

Controller of Examinations

Copy to:

- 1. PS to Vice Chancellor
- 2. PA to Registrar
- 3. Dean, Faculty of Sciences
- 4. Chairperson, Department of Pharmacy (with the request to intimate to all students, display on notice boards, share in students groups)
- 5. Deputy Controller of Examinations (Conduct Section for provision of student data)
- 6. Additional Controller of Examinations (Secrecy Section for compliance)

Controller of Examinations